

General Policies

1. Smoking is not permitted in and around the Chapel buildings.
2. No alcoholic beverages are permitted on the Chapel property.
3. Rice is not permitted. Birdseed may be used.
4. Aisle runners are not permitted.
5. No flower petals or artificial material are permitted to be scattered.
6. No furniture, furnishings or materials may be moved in the Sanctuary & Narthex.
7. Candelabra may be used with non-drip candles.
8. Bride's attire will be either a traditional wedding dress or other suitable dress or suit. The wedding party should also be dressed appropriately for worship.
9. The bride will be required to arrive one hour before the wedding to prevent delays.
10. Children in the wedding party should be at least five years old.
11. The Bride's Book should be at the reception not the Chapel.
12. The marriage license should be brought to the rehearsal.
13. A Unity candle stand is provided by the Chapel. You supply the candles, which you should bring to the rehearsal.
14. There is no flash photography in the Chapel during the ceremony.
15. There are two stands for floral arrangements. All flowers are to be removed immediately following the ceremony.
16. If you have a program, the Pastor needs to approve the proof before it is printed.
17. The Chapel is available two hours before the wedding for photographs and for 30 minutes following the ceremony.
18. Bride and bridesmaids may dress at the Chapel and may bring dresses to the rehearsal.
19. Assign someone to be responsible for removing all belongings after the ceremony.
20. You may provide refreshments, snacks etc. for the wedding party before the ceremony.
21. Chapel capacity is 400. If you are expecting a large number of guests perhaps you can arrange transportation through Amelia Island Plantation.
22. Prepare and bring to the wedding maps or directions to your reception for your guests. Directions to the chapel may be found on our website at www.ameliachapel.com.
23. Fill out the Wedding Check List before your appointment with the Wedding Director.
24. Give your photographer the rules on photography at the Chapel.
25. Please be on time for the wedding rehearsal, and advise your wedding party to be punctual.
26. Please request anyone who is reading or performing in the ceremony to attend the rehearsal.
27. Holy Communion for the bride and groom in the ceremony is an option for those who value it.

Photography

1. Photographers may take photographs in the Sanctuary before the guests arrive and the service begins, and may have thirty minutes after the ceremony for additional photographs.
2. No videotaping or photography may be taken during the ceremony by guests.
3. A stationary unmanned video camera may be placed behind the pulpit.
4. Video/photos may be taken from the balcony during the ceremony.
5. The photographer may take shots of the wedding party in the narthex prior to entering the sanctuary and as they recess down the aisle.
6. Photographers are expected to be dressed appropriately for a formal occasion.
7. Photographers must not move any Chapel furnishings or furniture.
8. The Wedding Director has full authority over photographic and videography arrangements. Please consult with her about what is permitted.

Music

1. The Organist will assist you to select the music for the wedding by providing you with a list of appropriate compositions.
2. No taped or pre-recorded music is allowed, including background music for singers.
3. All organ, piano, vocal or other instrumental music should be in keeping with Christian worship.
4. The Organist can engage soloists and instrumentalists for you if you desire them. Fees vary, starting at \$150.00, and bookings should be made at least one month before the wedding.

** Please view the music package on the “wedding” page on the website to see more of our options for musical pieces

Ten Rules for Couples About Weddings Phlippians 4:6,7

1. This is your wedding. It should be the way you want it to be, within the bounds of Christian marriage, the Chapel's tradition, and the dictates of good taste. Expectations of family and friends are secondary.
2. The only things necessary for a wedding are a bride, a groom, a license, and an officiant. Anything else (dresses, flowers, etc.) is simply ornament and not essential for a beautiful and moving wedding ceremony.
3. Relationships are more important than ceremonies. A wedding lasts thirty minutes; a marriage lasts a lifetime. Your primary concern is your relationship with each other and with God.
4. A wedding is supposed to transform two individuals, not into a couple, but into a unity. The only reason for a couple to seek holy matrimony in the Christian faith is because they want Jesus Christ to be the Lord, not only of life, but of their household as well. Christian commitment cannot be realized without a mutual commitment to holiness of life. We will present you with a Couple's Devotional Bible. Use it together.
5. Couples must worship together to maintain a mutual spiritual foundation. Participating in the life and work of a church makes marriage stronger. Worship is necessary for the vitality of a relationship both before and after a wedding.
6. Weddings should be fun. If you are not enjoying the process of planning your wedding, you are doing something wrong. See your pastor for help.
7. Something will go wrong at your wedding. Something always does. Count on it, and when it happens, don't let it bother you. It will give you something to talk about for years.
8. Many couples miss their own wedding. The swirl of emotion and excitement tends to obscure a couple's ability to enjoy the wedding. Take great care to calm yourselves before the ceremony so that you may enjoy it fully.
9. Everyone gets the jitters. But feelings of dread, regret, remorse, or depression may indicate a deeper problem. Problems can be solved! Call your pastor and talk about it.
10. Alcohol and weddings don't mix. Alcohol has been at the root of many significant problems at weddings. You may think a glass of champagne prior to the ceremony is harmless but alcohol added to the stress of the day can have disastrous results. Keep the celebrating until afterwards.

Wedding Check List - To Be Given To Wedding Director

Name of Bride _____

Name of Groom _____

Date & Time of Rehearsal _____

Rehearsal Dinner/Party - Time & Place _____

Date & Time of Wedding _____

Wedding Reception - Time & Place _____

Name of Florist _____

Location of Flowers or Pew Bows _____

Outdoors Flowers/Decorations _____

Name of Photographer _____

Name of Videographer _____

Special Music _____

Soloist(s) _____

Reader(s) _____

Guest Minister _____

Number of Guests expected _____

Review parking limitations. Availability of trams. Maps for guests.

Will there be a program _____

Maid/Matron of Honor _____

Best Man _____

Bride given away by _____

Bridesmaids _____

Groomsmen _____

Flower girl(s) _____ Ring Bearer _____

Bride's Parents _____

Bride's mother escorted by _____

Bride's Grandparents _____

Bride's Grandparents escorted by _____

Groom's Parents _____

Groom's Mother escorted by _____

Groom's Grandparent's _____

Groom's Grandparents escorted by _____

Divorced Parents _____

Special Guests _____ Number of pews for family _____

Person(s) assigned to clean/straighten up _____

On Wedding Day:

Bride/Bridesmaids time of arrival _____

Amount of time needed for photographs beforehand _____

Groom/Groomsmen time of arrival _____

Photographs following service _____

Special notes:

REMINDERS:

No guest book, gift table, receiving line at the Chapel.

Bring marriage license to rehearsal.

Rules on photography.

May want water and snacks. Absolutely no alcoholic beverages will be tolerated on Chapel property (including parking lot). Security will be called if they are used.

May bring dresses to rehearsal

Be on time for rehearsal.

No other wedding director, wedding planner, or wedding consultant is permitted to function in the chapel or be present at planning meetings.

WEDDING INFORMATION

Wedding Date _____ Time _____

Rehearsal Date _____ Time _____

Bride _____

Address _____

Home Phone _____

Cell Phone _____

Email _____

Work Phone _____

Groom _____

Address _____

Home Phone _____

Cell Phone _____

Work Phone _____

We have received, read, and do understand the policies regarding weddings at the Amelia Plantation Chapel, Amelia Island, Florida, and agree to abide by these policies. We further understand that it is our responsibility to ensure that Florist, Photographers, and other professionals connected with our wedding, as well as guests and the wedding party, understand and abide by these policies.

Signature of Bride

Date

Signature of Groom

Date

(Return pages 9-11 with deposit)

Information to be filled out by Bride:

Name (as it appears on birth certificate)

Address _____

Home Phone (____) _____

Cell Phone (____) _____

Work Phone (____) _____

Date & Place of Birth _____

Are you a baptized professing Christian? _____

If so, where do you presently practice your faith? (Please give the name, location and denomination of church).

Date & place of your baptism _____

How many times have you been married? _____

Dates of marriages & divorces _____

Court and Decree# _____

Names & ages of any children

Information to be filled out by Groom:

Name (as it appears on birth certificate)

Address _____

Home Phone (____) _____

Cell Phone (____) _____

Work Phone (____) _____

Date & Place of Birth _____

Are you a baptized professing Christian? _____

If so, where do you presently practice your faith? (Please give the name, location and denomination of church).

Date & place of your baptism _____

How many times have you been married? _____

Dates of marriages & divorces _____

Court and Decree# _____

Names & ages of any children

MARRIAGE LICENSE REQUIREMENTS

You both have to be present to apply.

You must be 18 years or older.

Bring in driver's license for proof of age; or birth certificate and photo ID, such as State ID card, passport, military ID.

If you have been widowed or divorced you must know the month/day/year that the marriage ended. If less than 6 months, a copy of divorce is needed.

Effective 1/1/99, Chapter 741, Florida Statutes, was amended adding the Marriage Preparation and Preservation Act of 1998, which provides for a marriage license fee reduction and cost to be \$61.00 for couples who complete a certified marriage preparation course. (The normal rate is \$93.50 with no course).

A three-day waiting period applies for those who do not complete the certified marriage preparation course. No waiting period is necessary if couple is from out-of-state.

The marriage license is valid for 60 days anywhere in the State of Florida. The marriage license must be returned to the clerk's office for recording within 10 days after the marriage is performed.

Certified copies are normally mailed out to the couple within 10 days after recording in official records. One certified copy is provided as part of the marriage license fee. Extra-certified copies may be obtained for a fee of \$2.50 each

The marriage license may be obtained from either location of the Nassau County Courthouse:

Nassau County Historic Courthouse

416 Centre Street

Fernandina Beach, FL

32034 (904) 491-6434

Nassau County Courthouse

76347 Veterans Way

Yulee, FL 32097

(904) 548-4604

Hours: 8:30 am - 5:00 pm - Monday through Friday